**Areas for simplification**

Areas of concern:

* There are too many places for input. This creates two issues:
  + Confusion
  + Teachers feel eVAL is about compliance and act defensively and therefore feel the need to fill in any prompt for input.
* Many pieces of input do not flow to the final report.

Solution:

* Reduce the number of inputs.
* Allow the district to configure which inputs they want.
* Start with minimal and have districts configure add-on features.
* Where there is input, make it optionally flow through to the final report.

**Artifacts:**

**Minimal Input:**

Title

Description

File/Url

Alignment to framework

Alignment to Item (observation, self-assessment, goal, etc)

**Issue:**

Type: Seattle's feedback was that this was confusing because it overlaps with the alignment.

Scoring: Users want the ability to score/create claim statements for artifacts.

Data flow to Final Report: Right now there is nothing about an artifact that flows to the final report. We plan to add the ability to score. Claim statements evidence/notes will then flow to the final report.

**Configurable:**

Context, Alignment, Reflection

Feedback/Recommendations

Notes: Single response

**User Prompts:**

In examining the database usage patterns for prompts, it looks like they are used infrequently, but by enough that we probably shouldn’t remove them completely across the board. For example, for artifacts, there are 52,700 artifacts, and 475 single response “Notes” and 16 multiple response “Notes”. There are 93 single response “Feedback/Notes” and 25 multiple response “Feedback/Notes”. There are 12 single response “Feedback/Recommendations” and 1 multiple response “Feedback/Recommendations”. Notes associated with Pre-conference, Post-conference, Final Evaluation, Goals are used more frequently. Need to evaluate on a case-by-base basis.

Here are the places where users have prompts. In all cases (unless otherwise specified) the prompts allow for input from both the evaluator and evaluate.

* Artifacts
  + Before 2015-2016:
    - Description: available to evaluatee only. Single text-box.
    - Context: available to evaluatee only. Single text-box.
    - Alignment: available to evaluatee only. Single text-box.
    - Reflection: available to evaluatee only. Single text-box.
    - Individual Artifact Notes
    - Aggregate Artifact Notes on Artifacts Feedback screen
    - Aggregate Artifact Recommendations on Artifacts Feedback screen.
  + After 2015-2016:
    - Context: available to evaluate only. Single text-box.
    - Alignment: available to evaluate only. Single text-box.
    - Reflection: available to evaluate only. Single text-box.
    - Final Recommendations: available to evaluator only. Single text-box.
* Indivual Goals Prompts
  + Before 2015-2016:
    - Goal Prompts can be pre-created in Question Bank, created individually by evaluator, or by the evaluatee. In all cases the prompts allow multiple responses from both the evaluatee and evaluator.
  + After 2015-2016:
    - I think this is one of the few cases where there is a use for multiple responses because monitoring a goal may be a year-long process. They could use the responses to do their check-point monitoring. Perhaps we should re-design goals to have a more explicit feature for handling mid-year checkpoint input.
* Student Growth/Professional Development Goals:
  + - Before 2015-2016:
      * Goal Feedback prompt for every goal.
    - After 2015-2016:
      * Principal Comments: single input text box only available to the evaluator.
      * Teacher Comments: single input text box only available to the evaluatee.
* Pre-Conference/Post-Conference
  + Before 2015-2016:
    - Notes
    - Evaluator configured prompts either from the Question Bank or added specifically for the observation)
  + After 2015-2016:
    - Configurable prompts but just a single response by the evaluatee for each prompt.
    - Principal Final Comment: single entry text-box only available to the evaluator.
    - Teacher Final Reflection: single entry text-box only available to the evaluatee.
* Observation/Self-Assessments
  + Before 2015-2016
    - Notes
    - Recommendations
  + After 2015-2016
    - Principal Final recommendations available to evaluator only. Single text-box.
    - Teacher Final Reflection: available to evaluate only. Single text-box.
* Evaluation
  + Before 2015-2016:
    - Final Notes
    - Final Recommendations
    - Final Reflections
  + After 2015-2016:
    - Principal Final Recommendations: available to evaluator only. Single textbox.
    - Teacher Reflection: available to evaluate only. Single textbox.